



PRINCIPAL DESIGNER - CDM REGULATIONS 2015

FHP ESS have experience in providing statutory services under the CDM regulations since the introduction of the Construction (Design and Management) Regulations in 1994.

For each project where we are appointed principal designer we will also assist the client with their statutory duties.

On Appointment:

- ✔ Inform the client of his duties under the regulations and answer any queries relating to these duties.
- ✔ Notify the Health and Safety Executive of the project on behalf of the client prior to the start of work on site.
- ✔ Issue updates as any significant changes to the project occur.

Soon After Appointment:

- ✔ We will visit the site in order to gain an understanding of the project as a whole and identify at an early stage any foreseeable hazards which might affect the health and safety and welfare of those involved in the project (operatives, occupants of the building, the public, principal contractor etc.).
- ✔ Throughout the project provide advice and assistance to the client to enable him to comply with his duties under the CDM Regulations 2015.
- ✔ Ensure that adequate arrangements are in place for managing the project – we will advise the client on the adequacy of the management arrangements in place and inform him if we feel they are insufficient or any clarification of roles is necessary.
- ✔ During the design stage identify and collect the pre-construction information and advise the client if any further surveys need to be commissioned to fill significant gaps.
- ✔ Where necessary check the competence of the designers on behalf of the client.
- ✔ Liaise with the designers and attend design co-ordination meetings as appropriate throughout the design process and ensure that the designers comply with their duties under the CDM Regulations 2015.



At the Tender Stage:

- ❖ Prepare the pre-construction information document and issue copies to the contractors tendering for the project and ultimately to the principal contractor who has been appointed by the client.
- ❖ Assess the competence and resources of the tendering contractors on behalf of the client.

Prior to the Commencement of Construction

- ❖ Liaise with the principal contractor in relation to the production of the Construction Phase Health and Safety Plan.
- ❖ Advise the client on the adequacy of the initial Construction Phase Health and Safety Plan and arrangements that have been made to ensure the welfare facilities are on site from the start of the construction phase and throughout the construction project.

During Construction

- ❖ Advise the client and principal contractor of the health and safety implications of any significant changes in design.
- ❖ Attend site meetings where necessary.
- ❖ On behalf of the client monitor the health and safety arrangements during the construction phase.
- ❖ Co-ordinate the preparation of the Health and Safety File.

At the Completion of Construction

- ❖ Collate information from the designers and principal contractor for the Health and Safety File.
- ❖ Review the information prepared in the Health and Safety File and deal with any key errors or omissions and hand over the final Health and Safety File (S) to the client.